

Application Form Heritage Conservation Grant 2026/2027

Form Preview

Contact Details

* indicates a required field

Privacy Statement

Greater Shepparton City Council manages your personal information in accordance with its Privacy Policy and the Privacy and Data Protection Act 2014 (Vic). Your personal information is collected to communicate with you regarding your grant application. It is disclosed to Council Officers for review of your application and may be disclosed to other areas of Council to administer your grant application. If you do not provide the requested information we may be unable to process your application and keep you informed of the outcome of the application. Council may also use your personal information to contact you regarding future grant rounds. To opt out of future notification, gain access to or update your personal information please contact Council's Grants Coordinator on (03) 5832 9872.

Applicant Name *

Title	First Name	Last Name

Name of Organisation if applicable

Organisation Name

Applicant Postal Address *

Address

Suburb	State	Postcode

Must be an Australian postcode.

Applicant Contact Phone Number *

Must be an Australian phone number.

Applicant Mobile Phone Number

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

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Heritage Place

Are you the owner of the property? *

- ☐ Yes
☐ No

If you are not the owner, please list owner's name(s) and your connection to the property:

If the applicant is not the owner please upload a letter from the owner supporting the application

Attach a file:

Name of Property (if applicable)

Property Address

Address

Australian Business Number ABN

*** indicates a required field**

Do you have an ABN? *

- ☐ Yes ☐ No

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type
ACNC Registration
Tax Concessions
Main Business Location

[More information](#)

Must be an ABN

Planning and Building Permits

* indicates a required field

Have you lodged a Planning Permit for the proposed works? *

- ☐ Yes
☐ No

Planning Permit Number (if applicable)

Have you lodged a Building Permit for the proposed works? *

- ☐ Yes
☐ No

Building Permit Number (if applicable)

If you have lodged a Planning and/or Building Permit please outline the status of any permits at the time of making this application

Project Details

* indicates a required field

In your own words, please briefly explain why the place is of heritage significance.

Places must be a Local Heritage Place identified as an 'individually significant' place and/or a 'contributory' place in a Heritage Overlay. This will make up 40% of the overall assessment score.

Please provide a detailed description of the works you intend to undertake.

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Includes details on the location of works, materials, trade skills required, etc.

Please upload evidence / documentation which establishes the original appearance for reinstatement projects.

Attach a file:

Are any specialised heritage or traditional trade skills required to undertake the proposed works?

☐ Yes ☐ No

Are the proposed works required to be undertaken urgently? If so, please briefly explain why.

Will the proposed works result in any community benefit or assist in raising public awareness of heritage? If so, please explain how. This will form 20% of the assessment score.

Projects which are considered to provide community benefit are those visible from public spaces or have a commercial (i.e. functions) or public use (i.e. heritage tours).

Have you arranged a site visit with Council's Heritage Advisor? *

☐ Yes ☐ No

This is recommended but not mandatory.

Project timelines

Anticipated start date *

Must be a date.

Must not commence prior to execution of funding agreement (if successful).

☐ Unknown

Anticipated end date *

This date must be no later than 30 June 2026.

☐ Unknown

Please upload any letters of support (if available/relevant)

Attach a file:

A maximum of 5 files can be attached

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Application Attachments

Please attach relevant plans, material specifications, paint colours, photos, drawings and/or historical evidence to support heritage, and any other relevant documentation which shows the work proposed as part of this application.

New Question

Attach a file:

Budget

* indicates a required field

Total Project Cost

What is the total budgeted cost (dollars) of your project?

Total Amount Requested

What is the total financial support you are requesting in this application? Grants are up to \$15,000 on a 1:1 matching basis.

Do you have sufficient funds to complete this project? *

- ☐ Yes
☐ No

Please note that grant amounts awarded are not for the full cost of the project and are paid once the project has been completed in accordance with the program guidelines.

Budget

Please outline your project budget in the income and expenditure tables below, including details of other funding that you may have available for this project. This can include cash contributions and/or in-kind contributions for labour, trade skills, etc. **All amounts should be GST exclusive.**

Use the 'Notes' column to clarify if the contribution is cash or in-kind and for any additional information you think we should be aware of.

IN-KIND CONTRIBUTIONS

The following calculations should be used to estimate in-kind contributions.

Unskilled labour - \$25/hr

Skilled labour (e.g. tradesperson) - \$45/hr

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT). Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

Income	\$	Expenditure	\$	Notes
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Requested grant amount plus applicant contributions			GST Exclusive	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	
	\$		\$	

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

For works up to \$2,999 – one written quote for undertaking the works dated within the last 6 months. Quotes must be detailed and identify the full scope of works and materials to be used.

For works above \$3,000 – two written quotes for undertaking the works dated within the last 6 months. Quotes must be detailed and identify the full scope of works and materials to be used.

Please note that grant amounts awarded are not for the full cost of the project and are paid once the project has been completed in accordance with the program guidelines.

Council will not provide additional funding beyond the offered amount to cover overruns, unexpected repairs etc. Therefore you should ensure that you have sufficient funds to complete this project, and reflect this in the total income amount above.

Please attach quotes for expenditure (cost) items

Attach a file:

You can upload more than 1 file

Certification and Feedback

* indicates a required field

Certification

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This section must be completed by the property owner or an appropriately authorised person on behalf of the property owner (may be different to the contact person listed earlier in this application form).

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Greater Shepparton City Council immediately if any information provided in this application changes or is incorrect.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge. I also agree to provide final acquittal reports as required.

I agree *

☐ Yes

☐ No

Name of authorised person *

Title

First Name

Last Name

Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

☐ Very easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.